



Ward Avenue Presbyterian Church

111 E. Ward Avenue
Altoona, Pennsylvania 16602

115th ANNUAL MEETING

of

THE CONGREGATION AND THE CORPORATION

for the year

January 1, 2020 to December 31, 2020

Meeting Date: January 17, 2021

THE DOCKET

Moderator: Rev. Brian Choi
Clerk: Mr. Richard Wonderly

Ecclesiastical Business

Opening Prayer
Announcement of the Publication of the Call
Certification of a Quorum
Review of Reports
Reception of Reports
Report of the Nominating Committee

Nomination and Election of

Elders
Deacons
Nominating Committee

New Business Concerning Church Program and Outreach

Corporate Business

Treasurer's Report – Mr. John Gearhart
Presentation of 2021 Budget
New Business Concerning Corporate Affairs
Reading and Approval of the Minutes
Adjourn with Prayer

Session Members (Term ends January of Class year)

<u>Class of 2021</u>	<u>Class of 2022</u>	<u>Class of 2023</u>
John Gearhart	Jean Marcy	Cindy Moore
*Charles Meyers Sr.	*Ken Goodfellow	Russell Barton
Richard Wonderly	Judy Pursley	*Marcia Hinton

Deacons (Term ends January of Class year)

<u>Class of 2021</u>	<u>Class of 2022</u>	<u>Class of 2023</u>
*Barbara Reed	Judy Halbritter	Joyce Seely
Darv Lego	Cindy Moyer	Cindy Skebeck
Carole Rudella	Jessica Angermeier	

*Asterisk indicates second term.

Ecclesiastical Business

I Congregational Statistics

Current Membership	64
New Members Received	0
Members Dismissed	0
Baptisms	0
Deaths	1

Harry McGee

II Deacon's Report

The Deacons have faced a challenging year. Despite the restrictions imposed by the Covid-19 mandates and the shutdown of in person church services followed by guidelines limiting contact between members, the Deacons still willingly served to the best of their abilities for the good of the church. Although many planned activities were curtailed, the Deacons did accomplish:

- Host a coffee hour at the beginning of the year.
- Assisted in preparing for Communion.
- Took care of the altar flowers for each worship service. A flower chart was placed in the foyer for signup. Kits were prepared for wrapping and transporting the flowers.
- Maintained the kitchen and kept it stocked with supplies.
- Kept bulletin boards upstairs and downstairs current listing the various church activities.
- Provided a nursery each Sunday for Worship Service. A nursery schedule was prepared and posted and all toys were cleaned.

Deacon's Financial Report

Balance	1/1/2020		\$-375.00
Income:			
	Provincial Fund	\$375.00	
	TOTAL	\$375.00	\$0.00
	TOTAL		\$ 0.00
Expenses:			
		\$ 0.00	
	TOTAL	\$ 0.00	\$ 0.00
Balance	12/31/2020		\$ 0.00

III Educational Report

Sunday School Staff

Coordinators:	Ken Goodfellow
Children/Youth Teachers:	Cindy Moyer, Ken Goodfellow, Carole Rudella, Jessica Angermeier
Adult Teacher:	Rev. Brian Choi
Helpers:	Jenna Williams

Sunday School Activities

2020 Sunday School Projects And Missions:

Youth Slogan: "We can make a difference!"

- Souper Bowl Sunday
- Blessing of the Animals Service
- Christmas Eve Chimes Choir
- Tubing at Blue Knob

Other activities will resume after the Pandemic, including postponed collections for Altoona Food Bank and the back pack program for the Altoona Area School District children.

Corporate Business

I Congregational Life

The Congregational Life Committee consists of one representative each from the Session & Deacons, plus people from the Congregation. In 2020 the committee organized a concert by the vocal group 341, a Soup & Bread Dinner, Lenten Breakfast and a Lenten Bible Study.

Even though the remainder of the activities that were planned or being discussed were cancelled due to the pandemic, Congregational Life continued to work in the background, keeping in touch with congregants by way of cards and calls along with assisting Rev. Choi with emergency food collection for the Food Bank.

II Session / Property

The current Pandemic has limited the activities at the church as well as the activities of the Property committee. No major projects were undertaken and no special activities were carried out other routine maintenance of the church and manse.

The only change in regular maintenance was the hiring of Byron Smail Landscape Contracting Inc. for regular mowing and tree/bush trimming on the property.

III Session / Finance

The Finance Committee would like to thank the congregation for their generous support during this difficult year and the staff for their efforts in adapting to this new environment.

Sometimes there is a silver lining to the clouds as 2020 proved to be a fiscal improvement over 2019 due to the following:

1. 12% increase in Envelope giving
2. 7% decrease in church operating expenses
3. Paycheck Protection Program funding of \$17,000.00
4. Investment portfolio value recovering to pre-Pandemic level

IV Session / Mission

This year donations to charities totaled \$6000.00. Donations were given to the Altoona Food Bank, Family Services Teen Shelter, Krislund Camp, Enduring Communities, Daily Bread Ministries, Blair Senior Services, Gloria Gates Foundation, RevFM, TriLeo Foundation, Catholic Charities, Coalition for Christian Outreach and the Presbyterian Village.

Church members contributed through the One Great Hour of Sharing event which provided the funding for the donation to the Presbyterian Village. And Ward Avenue once again supported two families through Catholic Charities for their Christmas program.

Approved Mission Giving for 2020

Enduring Communities	\$750.00
Family Services Teen Shelte	\$500.00
Altoona Food Bank	\$500.00
Daily Bread Ministries	\$150.00
Krislund Camp	\$800.00
Blair Senior Services	\$500.00
Gloria Gates Foundation	\$500.00
Catholic Charities	\$500.00
COO (PSU-Altoona Campus Ministry)	\$350.00
TriLeo Foundation	\$750.00
Rev FM	\$500.00
One Great Hour (Presbyterian Village)	\$200.00
TOTAL	\$6,000.00

V Session / Personnel

Our organist, Janet Littrell resigned on August 31, 2020. Her family wanted her to move closer to them in the Pittsburgh area due to concerns caused by the Covid 19 pandemic.

Rev. Choi's wife, Eunkyung Kim, has agreed to fill in and provide music for us while we search for a new organist.

VI Session / Worship

Due to COVID-19, during our state shutdown and guidelines issued by the Presbytery, worship services at all churches were cancelled. At Ward Avenue our in person church worship services were suspended from mid-March through mid-June. Rev. Choi began to provide, and continues to do, on-line worship services through the church website and Facebook page.

As the shutdown orders were lifted and the church resumed in person worship services, several restrictions were put in place. We had to make adjustments to our service, such as:

1. Limits on the number of people permitted in the sanctuary
2. Social distancing requirements
3. Removal of hymnals and bibles
4. Face mask requirements
5. Hand sanitizers
6. Offering baskets placed at rear of church
7. Communion using prepackaged wafers and juice
8. Only instrumental music, no hymn singing
9. Temperature checks on church attendees

Despite these difficulties and limitations, church attendance has remained steady at near two thirds of the pre-Pandemic levels. We've managed to have two communion services and a Christmas Eve service with music by the church youth and poinsettias lining the altar.

Seely Fund Report

Value as of 12-31-2020

Mutual funds		\$ 96,096.51
Cash (Money Market)		\$ <u>4,873.37</u>
	Total	\$100,969.88

2020 Contribution from Mr. Seely	\$4,000.00
2020 Income from Fund	\$3,245.00

Session Approved Seely Scholarship

Provide up to \$500.00 per semester for continuing education for active Ward Ave Presbyterian students. Christian Education Committee to recommend recipients.

2020 Expenditures

Grace Hughes	2 semesters @ \$500.00 ea.	\$1,000.00
Maeve Wonderly	2 semesters @\$ 500.00 ea.	\$1,000.00
Eunkyong Kim	3 semesters @\$ 500.00 ea.	\$1,500.00

Note:

Benefits will be available for adult continuing education at the same level.
Scholarship eligibility requirement is the student remain as active as possible in the Church.
Subject to annual approval by Ward Avenue Session.

BUDGETING INFORMATION

EXPENDITURES	2020 BUDGET	2020 EXPENSES	2021 BUDGET
PASTOR	\$ 41,600.00	\$ 41,600.00	\$ 45,000.00
MUSIC DIRECTOR	\$ 8,000.00	\$ 5,300.00	\$ 4,000.00
CUSTODIAN	\$ 4,120.00	\$ 4,120.00	\$ 4,250.00
TREASURER	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
SECRETARY	\$ 3,000.00	\$ 3,000.00	\$ 3,100.00
FINANCIAL SECRETARY	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
FICA TAX			
PASTOR	\$ 4,128.00	\$ 3,930.00	\$ 4,475.00
STAFF	\$ 1,462.00	\$ 1,462.00	\$ 1,200.00
PROFESSIONAL EXPENSES			
BOOK ALLOWANCE	\$ 300.00	\$ 0.00	\$ 300.00
CAR MILEAGE	\$ 300.00	\$ 0.00	\$ 300.00
CONTINUING EDUCATION	\$ 1,000.00	\$ 0.00	\$ 1,000.00
PENSION	\$ 6,330.00	\$ 6,180.00	\$ 6,900.00
MEDICAL	\$ 13,500.00	\$ 12,875.00	\$ 14,625.00
DENTAL	\$ 585.00	\$ 0.00	\$ 800.00
UTILITIES			
GAS-CHURCH	\$ 4,400.00	\$ 4,800.00	\$ 5,000.00
GAS-MANSE	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00
ELECTRICITY-CHURCH	\$ 700.00	\$ 750.00	\$ 800.00
ELETRICITY-MANSE	\$ 1,900.00	\$ 3,000.00	\$ 2,400.00
WATER & SEWAGE	\$ 1,500.00	\$ 1,800.00	\$ 2,000.00
TRASH REMOVAL	\$ 360.00	\$ 340.00	\$ 350.00
CULLIGAN SERVICE	\$ 500.00	\$ 520.00	\$ 550.00
GENERAL SUPPLIES			
JANITORIAL	\$ 150.00	\$ 50.00	\$ 100.00
PAPER GOODS	\$ 50.00	\$ 0.00	\$ 50.00
OFFICE EXPENSES			
POSTAGE	\$ 250.00	\$ 250.00	\$ 250.00
SUPPLIES	\$ 300.00	\$ 600.00	\$ 500.00
INTERNET & PHONE	\$ 2,100.00	\$ 1,800.00	\$ 1,800.00
COPIER			
SUPPLIES	\$ 150.00	\$ 100.00	\$ 100.00
LEASE CONTRACT	\$ 500.00	\$ 400.00	\$ 500.00

WORSHIP					
OFFERING ENVELOPES		\$ 200.00	\$ 200.00		\$ 200.00
MUSIC		\$ 100.00	\$ 0.00		\$ 100.00
PIANO & ORGAN TUNING		\$ 200.00	\$ 100.00		\$ 100.00
PULPIT SUPPLY		\$ 400.00	\$ 0.00		\$ 400.00
ORGANIST SUPPLY		\$ 200.00	\$ 1,800.00		\$ 2,000.00
LITURGICAL CALENDARS		\$ 60.00	\$ 60.00		\$ 60.00
FLOWERS		\$ 300.00	\$ 300.00		\$ 300.00
WEBSITE & FACEBOOK		\$ 0.00	\$ 800.00		\$ 1,200.00
CHRISTIAN EDUCATION					
SUNDAY SCHOOL SUPPLY		\$ 150.00	\$ 100.00		\$ 150.00
VACATION BIBLE SCHOOL		\$ 250.00	\$ 0.00		\$ 250.00
DEACONS		\$ 300.00	\$ 0.00		\$ 525.00
SAFE & SECURE TEAM		\$ 100.00	\$ 0.00		\$ 100.00
CONGREGATIONAL LIFE		\$ 1,000.00	\$ 400.00		\$ 1,000.00
APPORTIONMENT		\$ 1,500.00	\$ 1,500.00		\$ 1,500.00
INSURANCE		\$ 3,500.00	\$ 3,600.00		\$ 3,800.00
BUILDING MAINTENANCE		\$ 2,500.00	\$ 2,000.00		\$ 2,500.00
PROPERTY TAXES		\$ 2,800.00	\$ 2,700.00		\$ 2,800.00
MISCELLANEOUS		\$ 1,000.00	\$ 1,000.00		\$ 1,000.00
TOTAL EXPENSES		\$ 117,345.00	\$ 113,037.00		\$ 124,035.00
CHURCH INCOME					
PLATE OFFERING			\$ 1,396.00		
CURRENT ENVELOPES			\$ 78,621.20		
OTHER GIVING			\$ 1,821.75		
PPP LOAN/GRANT			\$ 17,000.00		
TOTAL INCOME			\$ 98,838.95		
PROVISIONAL FUND					
December 31, 2019 Balance		\$ 487,317.03			
December 31, 2020 Balance		\$ 441,210.13			