



## *Ward Avenue Presbyterian Church*

111 E. Ward Avenue  
Altoona, Pennsylvania 16602

116<sup>th</sup> ANNUAL MEETING

of

THE CONGREGATION AND THE CORPORATION

for the year

January 1, 2021 to December 31, 2021

Meeting Date: January 16, 2022

## **THE DOCKET**

Moderator: Rev. Brian Choi  
Clerk: Mr. Richard Wonderly

### **Ecclesiastical Business**

Opening Prayer

Announcement of the Publication of the Call

Certification of a Quorum

Review of Reports

Reception of Reports

Report of the Nominating Committee

Nomination and Election of

Elders

Deacons

Nominating Committee

New Business Concerning Church Program and Outreach

### **Corporate Business**

Treasurer's Report – Mr. John Gearhart

Presentation of 2022 Budget

New Business Concerning Corporate Affairs

Reading and Approval of the Minutes

Adjourn with Prayer

## Session Members (Term ends January of Class year)

<u>Class of 2022</u>	<u>Class of 2023</u>	<u>Class of 2024</u>
Judy Pursley	Cindy Moore	*Homer McReady
*Ken Goodfellow	Russell Barton	*Richard Wonderly
Jean Marcy	*Marcia Hinton	John Gearhart

## Deacons (Term ends January of Class year)

<u>Class of 2022</u>	<u>Class of 2023</u>	<u>Class of 2024</u>
Judy Halbritter	Joyce Seely	*Carol Rudella
Cindy Moyer	Cindy Skebeck	*Darv Lego
Jessica Angermeier		Rob Halbritter

\*Asterisk indicates second term.

## Ecclesiastical Business

### I. Congregational Statistics

Current Membership	62
New Members Received	0
Members Dismissed	0
Baptisms	0
Deaths	1

Members lost this year include:

Audrey Burget

## II. Deacon's Report

The Deacons have worked this year rebuilding towards normalcy. Despite still having some restrictions caused by Covid-19 mandates and guidelines from the Presbytery limiting certain activities, the Deacons still willingly served to the best of their abilities for the good of the church. Throughout the pandemic and during the reopening of the church, the Deacons maintained contact with shut ins and other church members that were in need. The Deacons accomplished

- Assisted in preparing for Communion services.
- Hosted coffee hours indoors and outdoors.
- Took care of the altar flowers for each worship service. A flower chart was placed in the foyer for signup. Kits were prepared for wrapping and transporting the flowers.
- Maintained the kitchen and kept it stocked with supplies.
- Kept bulletin boards upstairs and downstairs current listing the various church activities.
- Provided a nursery each Sunday for Worship Service. A nursery schedule was prepared and posted and all toys were cleaned.
- Hosted the Advent Dinner.

### Deacon's Financial Report

		Beginning Balance	-\$375.72	
DATE	INCOME	EXPENSE	BALANCE	ITEM
January	\$475.72	\$0.00	\$100.00	Provisional Fund
February	\$0.00	\$0.00	\$100.00	
March	\$0.00	\$0.00	\$100.00	
April	\$0.00	\$0.00	\$100.00	
May	\$0.00	\$0.00	\$100.00	
June	\$0.00	\$8.50	\$91.50	Coffee Hour
July	\$0.00	\$0.00	\$91.50	
August	\$0.00	\$0.00	\$91.50	
September	\$0.00	\$0.00	\$91.50	
October	\$0.00	\$0.00	\$91.50	
November	\$0.00	\$0.00	\$91.50	
December	\$0.00	\$432.00	-\$340.50	Advent Dinner

### III. Educational Report

#### Sunday School Staff

Committee Chair: Ken Goodfellow

Youth Teachers: Cindy Moyer, Ken Goodfellow,  
Joyce Seely, Jessica Angermeier

Adult Teacher: Rev. Brian Choi

Helpers: Jenna Williams

#### Sunday School Activities

- Christmas carol singing at Advent Dinner
- Christmas Eve Handbell Choir

The year 2021 was a difficult year for all members of Ward Avenue Presbyterian Church. The social distance policies, along with mask mandates put a strain on the activities for the children and members of the church. Because we were vigilant on how we had contact with the children, not a single Service or Sunday school class was cancelled.

#### SUNDAY SCHOOL FINANCIAL REPORT

ITEM	INCOME	Beginning Balance	Ending Balance
		\$0.00	
Weekly Giving	\$293.00	School Materials	\$103.56
Provisional Fund	\$0.00	Communion Breakfast	\$0.00
		Mother's Day flowers	\$0.00
		Teachers Rewards	\$0.00
		School Bibles	\$0.00
		Youth Group	\$0.00
TOTAL	\$293.00		\$103.56
		Ending Balance	\$189.44

# Corporate Business

## I. Congregational Life

The Congregational Life Committee consists of representatives from the Session & Deacons, plus members of the Congregation. In 2021, the committee organized the following: Easter baskets for shut-ins & an Easter egg hunt for the Church's youth, Lenten Bible Study, worship & picnic in Highland Park, Ice Cream Social & tickets for Curve baseball game on Faith Night, & a spaghetti dinner.

There is now a Lunch Bunch Group that meets once a month at local eateries for lunch. And on the last Saturday of the month a hot breakfast is served to Church members.

Mission projects included collection of paper products for the Gloria Gates Memorial Foundation for afterschool programs as well as Pet supplies for Mending Hearts and non-perishable foods for the Altoona Food Bank.

The Altoona Mountain Lion Backpack program ("Food for kids for the weekends") resumed in October 2021. Several members of the church volunteer weekly to pack and distribute backpacks to Baker School

The Prayer Shawl ministry received a generous gift from Joyce and Andy Gordon in 2021 to help replenish our supply of prayer shawls and lap blankets. Eight prayer shawls and one lap blanket were gifted in 2021. Each Christmas family received a prayer shawl and an assortment of knitted dishcloths.

## II. Session / Finance

The Finance Committee would like to thank the congregation for their generous support during this difficult year and the staff for their work helping the church and congregation.

This is a brief summary of the financial information listed in more detail later:

	2020		2021
INCOME (Cash & Envelopes)	\$ 81,838.95		\$103,921.67
PPP Government Program	\$ 17,000.00		\$ 0.00
EXPENSES	\$107,143.41		\$121,166.00
TRANSFERRED FROM INVESTMENTS	\$ 36,000.00		\$ 38,000.00
INVESTMENT PORTFOLIO TOTAL	\$592,392.74		\$663,181.83

### III. Session / Property & Personnel

Some projects were completed this year including the purchase of a new color copier to replace the older, leased unit, updating and replacing the plumbing to the nursery bathroom and the purchase and installation of a chair lift from the sanctuary to the downstairs. Annual routine maintenance and inspections were also completed.

To all of you who do so much for our church from changing light bulbs to general maintenance to landscaping, etc. and never wanting any recognition Session would like to say “Thank you”. You are Ward Avenue Presbyterian Church!

### IV. Session / Mission

This year donations to charities again totaled \$6000.00. Donations were given to the Altoona Food Bank, Family Services Teen Shelter, Krislund Camp, Enduring Communities, Daily Bread Ministries, Blair Senior Services, Gloria Gates Foundation, RevFM, TriLeo Foundation, Catholic Charities, Coalition for Christian Outreach and the Presbyterian Village.

Church members contributed through the One Great Hour of Sharing event which provided funding for the donation to the Presbyterian Village. And Ward Avenue once again supported two families through Catholic Charities for their Christmas program.

#### Approved Mission Giving for 2021

Enduring Communities	\$750.00
Family Services Teen Shelter	\$500.00
Altoona Food Bank	\$500.00
Daily Bread Ministries	\$150.00
Krislund Camp	\$800.00
Blair Senior Services	\$500.00
Gloria Gates Foundation	\$500.00
Catholic Charities	\$500.00
COO (PSU-Altoona Campus Ministry)	\$350.00
TriLeo Foundation	\$750.00
Rev FM	\$500.00
One Great Hour (Presbyterian Village)	\$200.00
TOTAL	\$6,000.00

## V. Session / Worship

With the improvements in the situation during the pandemic, there has been a gradual return to normal for Church worship services.

Some of the highlights of the resumed worship activities are:

1. Removal of limits on the number of people permitted in the sanctuary
2. Return of hymnals and bibles
3. Relaxing of face mask requirements
4. Resuming regular use of Offering baskets
5. Return of regular Communion service
6. Resumption of hymn singing
7. Return of the Church Choir

The Church is still continuing to offer, through the hard work of Rev. Choi, the online worship services and information on the website and Facebook pages which have proven popular not just with congregation members but also with people that would never have been reached before.

Other accomplishments were Palm leaves for Palm Sunday, Easter Lilies for Easter and Poinsettias for Christmas. And four Communion services were held this year on Maundy Thursday, the 1<sup>st</sup> Sunday of June, 1<sup>st</sup> Sunday of October and Christmas Eve. Alter flowers were changed to bouquets for more convenience for those placing flower orders and the Worship service was altered for less standing requirements for the ease of the congregation.



# Seely Fund Report

Value as of 12-31-2021

Mutual funds		\$ 85,899.31
Cash (Money Market)		\$ <u>4,766.78</u>
	Total	\$ 90,666.09

2021 Contribution from Mr. Seely                      \$5,000.00

## Session Approved Seely Scholarship

Provides up to \$500.00 per semester for continuing education for active Ward Ave Presbyterian students. Christian Education Committee recommends recipients for Session approval.

### 2021 Expenditures

Grace Hughes	2 semesters @ \$500.00 ea.	\$1,000.00
Maeve Wonderly	2 semesters @\$ 500.00 ea.	\$1,000.00
Eunkyong Kim	2 semesters @\$ 500.00 ea.	\$1,000.00

Note:

Benefits will be available for adult continuing education at the same level.  
Scholarship eligibility requirement is the student remain as active as possible in the Church.

Subject to annual approval by Ward Avenue Session.

**2022 BUDGETING INFORMATION**

EXPENDITURES		2021 BUDGET	2020 EXPENSES		2021 BUDGET
PASTOR		\$ 45,000.00	\$ 45,000.00		\$ 49,000.00
MUSIC DIRECTOR		\$ 4,000.00	\$ 0.00		\$ 0.00
CUSTODIAN		\$ 4,250.00	\$ 4,250.00		\$ 4,450.00
TREASURER		\$ 3,000.00	\$ 3,000.00		\$ 3,000.00
SECRETARY		\$ 3,100.00	\$ 3,100.00		\$ 3,250.00
FINANCIAL SECRETARY		\$ 1,100.00	\$ 1,100.00		\$ 1,150.00
FICA TAX					
PASTOR		\$ 4,474.00	\$ 3,930.00		\$ 4,850.00
STAFF		\$ 1,200.00	\$ 1,462.00		\$ 1,500.00
PROFESSIONAL EXPENSES					
BOOK ALLOWANCE		\$ 300.00	\$ 400.00		\$ 300.00
CAR MILEAGE		\$ 300.00	\$ 0.00		\$ 300.00
CONTINUING EDUCATION		\$ 1,000.00	\$ 0.00		\$ 1,000.00
PENSION		\$ 6,900.00	\$ 5,000.00		\$ 5,500.00
MEDICAL		\$ 14,625.00	\$ 18,000.00		\$ 19,500.00
DENTAL		\$ 800.00	\$ 0.00		\$ 0.00
UTILITIES					
GAS-CHURCH		\$ 5,000.00	\$ 4,500.00		\$ 5,500.00
GAS-MANSE		\$ 1,600.00	\$ 1,400.00		\$ 1,600.00
ELECTRICITY-CHURCH		\$ 800.00	\$ 800.00		\$ 900.00
ELETRICITY-MANSE		\$ 2,400.00	\$ 2,000.00		\$ 2,200.00
WATER & SEWAGE		\$ 2,000.00	\$ 1,500.00		\$ 1,650.00
TRASH REMOVAL		\$ 350.00	\$ 340.00		\$ 350.00
CULLIGAN SERVICE		\$ 550.00	\$ 530.00		\$ 550.00
GENERAL SUPPLIES					
JANITORIAL		\$ 100.00	\$ 150.00		\$ 150.00
PAPER GOODS		\$ 50.00	\$ 0.00		\$ 0.00
OFFICE EXPENSES					
POSTAGE		\$ 250.00	\$ 165.00		\$ 250.00
SUPPLIES		\$ 500.00	\$ 1,250.00		\$ 500.00
INTERNET & PHONE		\$ 1,800.00	\$ 1,900.00		\$ 2,000.00
COPIER					
SUPPLIES		\$ 100.00	\$ 0.00		\$ 50.00
LEASE CONTRACT		\$ 500.00	\$ 0.00		\$ 0.00

WORSHIP					
OFFERING ENVELOPES		\$ 200.00	\$ 210.00		\$ 225.00
MUSIC		\$ 100.00	\$ 0.00		\$ 100.00
PIANO & ORGAN TUNING		\$ 100.00	\$ 0.00		\$ 100.00
PULPIT SUPPLY		\$ 400.00	\$ 120.00		\$ 480.00
ORGANIST SUPPLY		\$ 200.00	\$ 3,900.00		\$ 4,000.00
LITURGICAL CALENDARS		\$ 60.00	\$ 0.00		\$ 60.00
FLOWERS		\$ 300.00	\$ 500.00		\$ 500.00
WEBSITE & FACEBOOK		\$ 1,200.00	\$ 1,400.00		\$ 1,500.00
CHRISTIAN EDUCATION					
SUNDAY SCHOOL SUPPLY		\$ 150.00	\$ 50.00		\$ 150.00
VACATION BIBLE SCHOOL		\$ 250.00	\$ 0.00		\$ 250.00
DEACONS		\$ 525.00	\$ 10.00		\$ 525.00
SAFE & SECURE TEAM		\$ 100.00	\$ 100.00		\$ 200.00
CONGREGATIONAL LIFE		\$ 1,000.00	\$ 400.00		\$ 1,000.00
APPORTIONMENT		\$ 1,500.00	\$ 2,400.00		\$ 2,300.00
INSURANCE		\$ 3,800.00	\$ 4,000.00		\$ 4,200.00
BUILDING MAINTENANCE		\$ 2,500.00	\$ 1,000.00		\$ 3,000.00
PROPERTY TAXES		\$ 2,800.00	\$ 2,700.00		\$ 2,800.00
MISCELLANEOUS		\$ 1,000.00	\$ 250.00		\$ 1,000.00
TOTAL EXPENSES		\$ 124,035.00	\$ 118,717.00		\$ 133,940.00